

Phase 3: Create a plan for near-term deployment

# Step 8

Begin vehicle and charging infrastructure procurement

## Things to do

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- Research your organization's purchasing requirements and restrictions for new vehicles (e.g., do all vehicles have to be purchased from a pre-approved list or manufacturer?).
- Bring in the larger interdepartmental team at your organization and specifically work with Procurement to understand the supplier base, obtain internal alignment on vendor selection, develop an RFP and obtain competitive bids.
- Determine the specific timing for ordering and installing charging infrastructure (including on-site solar and battery storage) that is required to meet the milestones in the overall timeline created in Step 5.
- Negotiate with suppliers on vehicle availability and pricing.
- Obtain internal approvals on capital funding and project.
- Apply for the required make ready buildout for the site with the utility.